



City of Naperville
Employment Opportunity

Job Title:	Deputy Director – Electric Utility (7086)
Closing Date:	When filled
Salary:	\$162,764.05 – \$179,040.46 per year
Job Type:	Full-Time
Location:	DPU-E Distribution & Engineering, 1392 Aurora Ave., Suite 100
Department:	Department of Public Utilities - Electric

Job Description:

The anticipated hiring range for this position is \$162,764.05 – \$179,040.46 per year, commensurate with credentials and experience. The Pay Grade for this position is E285. For additional information, please [click here](#).

Responsibilities:

- Supports the Director of Electric Utility in setting department priorities and making strategic department decisions. Acts as the Director's designee when the Director is absent or as directed.
- Assists in the preparation, administration, and monitoring of DPU-E operating and capital improvement budgets. Oversees revenues and expenditures and purchasing and payable for the electric utility.
- Leads the direction and supervision of operations, personnel, programs, projects, and activities of the assigned divisions of the electric utility.
- Plans new construction projects for the electric utility systems expansion and improvements. Provides design input to the engineering and technical staff and outside consultants. Provides administrative management for construction projects.
- Plans expansion of electric utility technology including fiber optic backbone, wireless infrastructure, automation of substation and distribution systems, and automated metering.
- Plans expansion and upgrade of electric utility software systems to support engineering, operation, billing, data analytics, and assets management.
- Leads the utilization of smart grid technology in support of efficient and cost effective electric utility operations.
- Determines appropriate strategies, goals, policies, and practices related to assigned divisions.
- Assists in cost-of service rate analysis and studies, long-term fiscal planning, and strategic planning for electric utility.
- Reviews development plans for municipal growth and related electric utility improvements and additions.
- Supports citywide technology advancements by expanding electric utility assets.
- Communicates with utility customers, other city departments, various government agencies, and public.
- Develops, prepares, and oversees the preparation of comprehensive reports and agenda items for the City Council, City Manager, boards, and other groups.
- Provides leadership and supervision to departmental employees, including other supervisors, and creates an environment of employee diversity and inclusion, creativity, and decision making at all levels. Coaches employees to work successfully in this environment. Evaluates employee performance and resolves personnel matters.
- Participates in labor union contract negotiations. Administers collective bargaining contract agreement provisions and assists in resolving employee grievances.
- Attends City Council, Public Utilities Advisory Board, Illinois Municipal Electric Agency, and other governmental agency meetings.
- Work collaboratively with Illinois Municipal Electric Agency to promote goals and objectives of Illinois public utilities.
- Ensures that DPU-E personnel have a safe work environment and enforces safety rules and practices.
- Refines and improves internal procedures and standards.
- Participates in the development and implementation of City goals related to DPU-E services.
- Performs all other duties as assigned.

Qualifications:

Required

- A Bachelor's Degree in Electrical Engineering.
- Ten or more years of progressive experience in electric utility engineering, operations, construction, and maintenance.
- Significant professional experience with personnel management, budgeting, project management, and current and long-range planning.

- A valid State of Illinois driver's license.

Preferred

- A Master's Degree in Business Administration, Electrical Engineering, Project Management, or a related field.
- A State of Illinois Professional Engineer (PE) License.

Additional Information:

The City of Naperville, Illinois is a dynamic community of 153,000 residents, conveniently located 28 miles west of Chicago. Various publications have named Naperville as one of the best cities in the United States in which to live. The City has gained national recognition for our family-friendly environment, excellent schools and library system, low crime rate, and vibrant downtown area. It's also a great place to work! Our municipal government employs over 900 dedicated individuals in a wide range of job categories and provides a collaborative working environment, a forward-looking leadership team, and a competitive benefits package.

[Click here](#) to learn more about the benefits offered by the City of Naperville.

APPLY ONLINE AT:

<http://www.naperville.il.us/careers>

Applications should be completed thoroughly, and resumes will not be accepted in lieu of an application but should be attached to the application. Include all requested education, experience, attachments, and other information when applying. Incomplete applications are subject to rejection. Notifications to applicants will be sent electronically to the email address provided in the application.

THE CITY OF NAPERVILLE IS AN E. O. E.

[CLICK HERE](#) for the City of Naperville's EEOP Utilization Report

The City of Naperville complies with the Americans with Disabilities Act (ADA). Individuals needing accommodations in the recruitment process should notify Human Resources in advance at (630) 305-7066.