

The City of Carlyle is accepting applications for the following full-time position:

Electric Department Lineman/Apprentice

Performs under the immediate supervision of the Electric Department Foreman. This position installs, maintains, and repairs electrical distribution and service lines; maintains power plant machinery, and assists with major repairs on generating equipment. Must be able to complete lineman apprenticeship school and all other associated trainings and education requirements of the position. Previous completion of lineman apprenticeship school and experience with electrical line construction and maintenance is strongly desired. Must possess or be able to obtain an Illinois Commercial Driver's License (CDL) and have ability to obtain other required licenses/certifications. Please visit the City's website for a full job description detailing additional duties, responsibilities, and requirements of the position. www.carlylelake.com/job-opportunities/

Applications can be printed from the City's website or picked up at Carlyle City Hall between the hours of 8:00am and 4:30pm Monday-Friday. Applications must be submitted to Carlyle City Hall, 1110 Mulliken Street, Carlyle, IL 62231 by COB Wednesday, December 17, 2025.

The City of Carlyle is an Equal Opportunity Employer: EOE

Wages

Job	Department	12/1/2024	12/1/2025	12/1/2026	12/1/2027
Electrical Lineman	Electric	\$46.90	\$49.25	\$51.71	\$54.29

Probationary employee's wages will be determined by the City, but in no case shall a probationary employee's wage be less than eighty percent (80%) of the full scale of that classification. These employee's will be raised to the top of their classification as follows: YR 1 80%; YR 2 90%; YR 3 100%.

Job Description attached:

JOB DESCRIPTION

DEPARTMENT: Electric Department

JOB TITLE: Lineman/Apprentice

General Duties:

Under the immediate supervision of the Electric Department Foreman and/or Line Foreman this position installs, maintains and repairs electrical distribution and service lines; maintains power plant machinery and assists with major repairs on generating equipment. Provides direction and “On the job” training to apprentice lineman.

Specific Duties:

- Installs and maintains new primary, secondary, and transmission electric service lines; sets poles, assembles and hangs crossarms, transformers and other hardware; strings new wires; connects transformers and secondary lines; installs and repairs underground lines.
- Maintains existing electrical wiring; repairs and/or replaces crossarms, insulators, transformers and other hardware; relocates existing lines; replaces existing lines with new lines of increased capacity.
- Responds to emergency call-outs relating to storm damage, power outages, broken street lights or other problems; locates the problem, decides on appropriate action and makes repairs and/or calls for assistance.
- Trims trees that are obstructing electrical lines; removes limbs, tops trees, or takes trees completely down; cleans up debris on the ground.
- Repairs and maintains power plant equipment and machinery including meters, gauges and other panel components; assists the Line Supervisor with major repair work on engines or other power plant equipment; disassembles and changes parts as instructed.
- Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

Responsibilities:

- Requires ability to respond to emergency call twenty-four (24) hours a day, seven (7) days a week.
- Requires ability to train and supervise subordinate employees in proper work and safety procedures.

- Requires ability to operate all machinery, vehicles, equipment and tools used in generating and distributing electricity.
- Requires ability to diagnose and repair mechanical problems in power plant machinery and equipment.
- Requires ability to quickly and skillfully take appropriate action in response to emergencies involving the power plant and electric lines.
- Requires ability to compile, maintain and submit accurate records and reports.
- Requires ability to perform manual labor.
- Requires ability to work under inclement weather conditions.
- Requires ability to communicate effectively both orally and in writing.
- Requires ability to establish and maintain satisfactory working relationships with coworkers and the general public.
- Responsible for promoting work harmony.

Education Requirements:

- Requires a High School diploma or GED.
- Certificate of completion of lineman apprenticeship school and US Department of Labor Line Installer/Repairer or willingness/ability to complete lineman apprenticeship school and all other associated trainings and education requirements of the position.
- Must be willing to attend educational courses and seminars related to this position.

Experience Requirements:

- Journeyman lineman requires four (4) years of experience in the electrical line construction and maintenance.
- Must possess or have the ability to obtain a valid driver's license with a CDL classification with air brakes within four (4) months of job award.
- Requires extensive knowledge of the hazards associated with electrical distribution system work and of standard safety measures and precautions.
- Requires thorough knowledge of the installation, maintenance, and repair of an electrical distribution system.
- Requires thorough knowledge of the care and use of tools, equipment and machinery used in electrical line construction and maintenance.
- Requires thorough knowledge of the hardware required to connect electrical lines.
- Requires extensive knowledge of electrical theory and principals.

- Requires extensive knowledge of the operation, maintenance and repair of the engines and equipment utilized in generating electricity.

Special Requirements:

- Must be able to respond to emergency situations 24 hours a day, 7 days a week.
- Must be able to function and work around loud noise-making machinery.
- Must be able to handle the operation of the large diesel engines and associated controls with confidence. Must remain calm and in control in emergency situations, such as blackouts or equipment malfunctions.
- Must be able to lift tools, toolboxes, materials, and parts alone weighing up to 100 pounds.
- Must be physically able to squat, bend, lay, stand, sit, and to work in tight places with little or no clearance.
- Requires ability and willingness to work under inclement weather conditions.
- Requires ability to withstand hard work and physical labor on a continual basis.
- Must be physically well and can provide a doctor's certification of physical capabilities to perform the prescribed duties outlined in this job description. Re-certification of individual's physical abilities may be required by the employer if it is deemed necessary to verify the individual's work capabilities.
- Must be able to pass a pre-employment drug/alcohol test and background test. This position is designated as a safety-sensitive position and is subject to pre-employment and random selection drug/alcohol testing.
- Requires ability to perform the operation, maintenance, and repair of all pertinent machinery, vehicles, equipment and tools.
- Requires ability to construct, maintain, and repair primary, secondary, and transmission electrical service lines.
- Requires ability to operate the equipment used in water and sewer maintenance projects.
- Requires ability to follow oral and written instructions.
- Requires attention to detail and ability to perform all tasks in a safe manner.
- Requires ability to establish and maintain satisfactory working relationships with coworkers and the general public.
- Requires willingness to provide assistance to other City departments on projects when directed by the Electric Department Foreman.

MEMORANDUM OF UNDERSTANDING

November 6, 2025

Parties: City of Carlyle and Laborers Local 1084/Carlyle Electric Department

RE: Lateral Laborers Local 1084 Hiring Addendum

Following is the Memorandum of Understanding between the City of Carlyle, Illinois and Laborers Local 1084. This agreement will have a binding effect between both parties for the remainder of the current bargaining agreement between the City of Carlyle and the Laborers Union, which is in effect from December 1, 2024, through November 30, 2028. Details of this memorandum are as follows:

1. Under this agreement, the city will compensate new Journeyman hires on the Lateral Entry Program for up to ten (10) years of prior credible full-time Laborers service, which includes wages and benefits.
2. Under this agreement, new journeyman hires will receive forty (40) hours of vacation time. This vacation time must be used during the probationary period and will not be carried over. Remaining lateral vacation balance will be available after the probationary period. Additionally, this vacation time shall not be converted to monetary compensation by the employee during the probationary period or upon separation from service.

Judy Smith, Mayor

Local 1084

Brad Myers, City Administrator

Carlyle Electric Department

Reviewed and/or Revised: September 28, 2021

The undersigned acknowledges receipt of the job description and understands the duties and responsibilities associated with this position.

Employee Signature

Date