



Office of Human Resources
City of Springfield, Illinois

Misty Buscher, Mayor
Debbie Thompson, Interim Director

CITY OF SPRINGFIELD
is seeking applicants for

PROJECTS MANAGER II

The Office of Public Utilities, Regulatory Affairs Division is seeking an individual to assist the Regulatory Affairs Director with legal duties related to the oversight of compliance and regulatory matters for the Office of Public Utilities. Serve as liaison between Corporation Counsel, the City Council, City officials including the Mayor, General Manager, Chief Utility Engineer, Utility Division Managers, related departments and outside vendors to support contractual and procurement functions, including management of the ordinance process for the Office of Public Utilities. Assist in utility regulatory matters pertaining to energy, safety and the environment. Monitors compliance with departmental and City standards pertaining to utility contracts, leases, licenses and easements. Acts as intergovernmental liaison for the utility by attending regular and special City Council meetings, standard Committee meetings, special Council subcommittee meetings, and public hearings. The position requires knowledge, skill and mental development equivalent to a Juris Doctor or other higher level degree and five years professional experience in a related field with one year prior supervisory or administrative experience. Familiarity with Illinois Municipal Code, Procurement Code, Public Utilities Act or Environmental Protection Act, Local Records Management, City of Springfield Code of Ordinances and utility policies and procedures desirable. **Current employees (where applicable) and persons hired or rehired after 1-1-17 shall maintain their bona fide residence within the corporate limits of the City of Springfield during all periods of service. Newly hired or rehired employees have 12 months from date of hire to establish city residency.**

MINIMUM STARTING SALARY: \$5,900.79 MONTHLY
Salary commensurate with qualifications and experience

Apply to:
<http://www.springfield.il.us>

FINAL DATE TO APPLY: JUNE 13, 2023 AT 11:00 PM CST

APPLICATIONS OPEN TO THE PUBLIC

IF ASSISTANCE IN APPLYING IS REQUIRED,
PLEASE NOTIFY THE OFFICE OF HUMAN RESOURCES
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER M-F-D-V 5-30-23

300 South 7th Street, Room 309 • Springfield, Illinois 62701 • (217) 789-2446 • Fax (217) 789-2118